



**TUSCARORA TOWNSHIP MEETING AGENDA
MARCH 12, 2026**

7:00 p.m.

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
- II. NOTIFY PUBLIC OF RECORDING DEVICES BEING USED**
- III. APPROVAL OF MINUTES OF FOR THE FEBRUARY 12, 2026 SUPERVISOR'S MEETING.**
- IV. PUBLIC COMMENT PERIOD**
 1. Burget & Associates, Inc. – Jerry Gibboney
David S. & Miriam Stoltzfus Subdivision Plan
Raccoon Valley Road
Millerstown PA 17062
Parcel No. 260,033.00-010.000 – 27,702 Acre Tract
Lot 6 – 25.020 Acres – Building Lot
Lot 1A – 2.000 Acres – Proposed Building Lot
Lot 1B - .682 Acre – Proposed
 2. Frank Campbell – Resolution 2026-23 – Designation of a new Tourism Promotion Agency of the county – Perry County Economic Alliance.
- V. EXECUTIVE SESSION**
- VI. CORRESPONDENCE**
 1. BIU Reports Review – there were none this past month.
 2. PSATS News Bulletin – Township News
 3. PennDOT Moving Forward Quarterly News
 4. Planning Commission Meeting Minutes – March 10, 2026
 5. Minority Inspector position needs to be filled for Tuscarora Township – Perry County Elections Office will fill the Majority Inspector – Update
 6. Scouting of America – 2026 Perry County Friends of Scouting Breakfast
- VII. OLD BUSINESS**
 1. Registered Wayne Campbell, Mike Conrad and Tom Witmyer for the PSATS Conference on /
 2. Updated Proposed Short-Term Rental Ordinance to amend the Township's Zoning Ordinance for review and/or adoption.

Attorney Idan Ghazanfari provided a “clean” copy and a copy showing the changes. Attorney Idan Ghazanfari stated that we could set the hearing date tonight, but once the ordinance is advertised, any subsequent changes would require restarting the process. He stated that some townships prefer to wait and receive the county comments before advertising.

3. Update regarding Marlin Fisher – Follow-up to February Meeting Concerns

On Tuesday, March 10, 2026, Marlin Fisher signed the Change of Use Permit in the presence of Zoning Officer Leonard Yourth. The completed paperwork was then scanned and forwarded to Darla McNaughton at BIU, following the standard procedure for all permits.

Attorney Idan Ghazanfari also reached out the Attorney Allshouse, Mr. Fisher’s attorney, and he said that he’s communicated with Mr. Fisher his need to get permit approval with the Township office (as well as any other permitted construction work as needed).

4. Adding Buckwheat to Township Roads – Penn Dot contacted a supervisor wanting to meet to explain the program.

VIII. NEW BUSINESS

1. Adoption of Resolution 22-2026 – Right to Know Request Policy.

Our current Open Records Resolution is 6-2026 – has been deemed outdated by Attorney Idan Ghazanfari. He feels it is outdated.

Attorney Ghazanfari prepared a revised resolution to replace it, along with a newly drafted Tuscarora Township Right-to-Know Law Policy to ensure the Township’s procedures align with current state requirements and best practices.

2. Adoption of Resolution 24-2026 – Retention Schedule

Tuscarora Township does not appear to have an adopted Records Retention Schedule in place, as required under Pennsylvania’s Municipal Records Manual. This means the Township currently lacks a formally approved policy governing how long various categories of records must be kept, how they may be stored, and when they may be legally destroyed.

Another Resolution must be adopted every time records are to be destroyed.

3. New Tuscarora Township Website

PSATS - \$300 Set up fee

Annual Fee - \$340

Annual Email - \$80

4. Walter Roberts Estate – County assessed their acreage incorrectly and with the reassessment, it was discovered – Refund due by the Township. A motion is needed to refund the taxes due which is \$30.43.

5. Appointing Planning Commission Members

6. Stone and Oil Bids for 2026

2025 Bids

500 Tons #8 Washed –	Used 262 Tons
300 Tons 2RC - Aggregate (2A) –	Used 45 Tons
300 Tons Rip Rap –	Used 45 Tons
250 tons Anti Skid –	Used 373.47 Tons
20,000 Gallons CRS – 2PM –	Used 19,885 Gallons

7. Level Coat – suggestion for Cherry Valley Road

IX. ROAD FOREMAN’S REPORT – Mike Conrad

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

X. REVIEW TREASURER’S REPORT

XI. ISSUED PERMITS

1. Zoning Permit No. 02-2026, Andrew Ebersole, 1330 New Ridge Rd, Agricultural, Horse Barn, and Storage
2. Change of Use Permit No. 03-2026, Marlin Fisher – CabinPro, 188 Equitation Way, Agricultural, Commercial Business – Building Cabins

XII. APPROVAL OF PAYMENT OF BILLS AND PAYROLL for MARCH 2026

General Checking Account

Mid-Month	\$ 90.00
Payroll 1	3,353.18
Payroll 2	7,151.40
Bills	<u>15,394.72</u>
Total	\$25,989.30

APPROVAL OF PAYMENT OF STATE LIQUID FUELS BILLS for MARCH 2026

State/Liquid Fuels Account

Mid-Month	\$0.00
Bills	<u>0.00</u>
Total	\$0.00

XIII. PUBLIC COMMENT PERIOD

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT -- TIME: _____